

SOUTH COUNTY SEWER & WATER AUTHORITY

(Townships of Brady, Pavilion and Schoolcraft, and the Villages of Schoolcraft and Vicksburg)

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DRAFT: submitted for approval on 6-20-2017

Authority Regular Meeting Minutes Tuesday April 18th, 2017 9:30 am Pavilion Twp. Hall

Regular Meeting was called to order at 9:30 a.m. by Chairman Randy Smith (Supervisor, Brady Township); present were Vice Chairman Patrick White (Supervisor, Pavilion Township), Secretary/Treasurer Don Ulsh (Supervisor, Schoolcraft Township), Trustee Keith Gunnett (Village of Schoolcraft Council President), Alternate Trustee Ronald Smith (Village of Vicksburg) and, Alternate Trustee John Stodola (Village of Schoolcraft). Trustee Bill Adams (Village of Vicksburg Council President) was absent. Also present were Director Rich Pierson and Administrator Cindy Chapman, Alan Smaka (Wightman & Associates, Inc-Engineer) and guests John Gisler (Kalamazoo County Commissioner) and Jim Mallery (Village of Vicksburg Manager).

Review and Set Agenda -

The agenda was presented for review. Chapman noted minor revisions made on pg 8 of the meeting packet. Motioned by Ulsh, seconded by Gunnett to accept the agenda with noted revisions to pg 8. **Motion carried; All Ayes.**

Review of Minutes-

The draft minutes of 3-21-17 were presented for review. Motioned by White, seconded by Ulsh to approve the minutes as presented. **Motion carried; All Ayes.**

Hear those present-

Gisler handed out a financial breakdown of the proposed Kalamazoo County improvements to the County building. He explained the project totals \$80 Million, where 25% will be covered by Cash on hand, and the remaining \$60 Million bonded over 25 years at a rate of 3.5%.

General Correspondence-

- Michigan Open Books- the Authority received a FOIA request for 2016 employee information. Chapman complied to the request on behalf of the Authority. Smith noted, Brady Township had also received the request but opted not to provide the information as it was not available electronically in the format requested.
- Authority Board- Pierson advised the Board via memo on current issues of LS#10 excessive water infiltration and pump replacement, and, LS #3 Generator failure/insurance claim and the location of the Crowne Pointe Maintenance Bldg sewer lead. *Details under New Business.*

Project Status:

- WAI Feasibility Study- US 131: Smaka noted the Sugar Loaf petitions (58% positive)

were planned to be approved by Schoolcraft Township Board with the exception of one signature verification. Smaka noted he will be sending a formal request to the Village of Schoolcraft for water information with regard to a feasibility study for a potential water extension to the Schoolcraft Township portion of North US 131.

New Business-

- Lift Station #10 Excessive Flow issue - as summarized in a memo to the Authority Board, an excessive amount of water is infiltrating the system at LS #10. Beginning with the August 2016 flood on E. Indian Lake Dr., due to excessive rains, the increased groundwater issues are costing the Authority an additional \$2600-\$3600 per month. The Authority sent maintenance staff to investigate Manholes on Tomkinson Dr. with a pole camera on 4-8-17. It is suspected there are several (9-15) sump pumps pumping groundwater from residential basements into the public sewer system, which is in violation of our Ordinance. Pierson, Chapman and Smaka have scheduled to present the issues to the Pickerel Lake Association at their annual meeting tonight to educate and encourage anyone in violation of the Ordinance to reroute their groundwater discharge to their yards and out of the public sewer. It was noted, the Ordinance allows the Authority to inspect and fine unauthorized uses of the system, if necessary. The Board supported the effort to initiate the information and pursue violations of the ordinance. Pierson noted that the SAW grant provides funding for reducing Inflow and Infiltration.
- Lift Station #10 Pump-Pierson noted in 2010, the Authority purchased 9 new Flygt pumps to replace faulty Meyers pumps at LS's #2,#3,#8,#9 and one at #10. At LS#10, for a comparison, one Meyers pump was left side by side with the new Flygt pump to prove the Flygt non-clog N-style pump outperformed the Meyers pump. . Since then, the Meyers pump continues to clog on a regular basis with rags, diapers, etc., and now is running 3x more than normal, increasing maintenance risk.. Vicksburg's K. Schippers is recommending we replace the Meyers pump with a new Flygt pump and controls. . A quote for \$9982 had been negotiated with Kennedy Industries and was presented to the Board for the purchase. . Motioned by White, seconded by Uish to move forward with the purchase of the Flygt pump from Kennedy Industries, and schedule installation. **Motion carried; All Ayes.** These funds will come from reserves as a capital / replacement expense.
- Lift Station #3 Generator- on 3-27-17, the generator at LS #3, UV Ave. overheated and failed due to causes yet to be determined. The damage to the generator is substantial and will require a new engine, plus components, with repairs in excess of \$10k. The cost to replace the generator is estimated at less than \$20k including installation. Pierson noted the concrete under the generator is in need of replacement at this time and the removal of the old generator, concrete repairs, and a new generator may be worth the added expense. An insurance claim has been submitted for the damage. By next month, Pierson and Chapman will have the insurance company's determination and final repair/replacement quotes for Board review.
- Audit fye 3-31-17- Chapman has scheduled the annual audit by Seber Tans PLC for the

week of June 12.

Old Business

- Asset Mgmt (SAW)- no update at this time. *Pierson to schedule a software/field operations demo with the Vicksburg DPW.*
- Risk Reduction Grant Resolution- pending purchase. Pierson to determine size and capacity of pump before August.
- Alternate Board Members- Welcome John Stodola who was recently appointed by the Village of Schoolcraft council on April 3, 2017 to serve at alternate Board member for SCSWA.
- Credit card payment option- The credit card payment option is now installed and active on our Sage accounting software. Customers will now have the ability to make payments with credit/debit cards by phone or in person. Fees will be applied to customers invoice prior to making the payment.
- Crowne Pointe Maintenance Building- a maintenance building located on the Crowne Pointe Shores property will begin construction in August, a sewer lead will be provided from the Lift Station #3 wet well as there is no sewer lead in the street, and the lead from the station is deficient. The Authority will contribute to the installation of the sewer lead from the wet well of the station, estimated to be less than \$500. *Pierson/Chapman to get quotes and determine costs for next meeting.*
- New Connections pending-
 - Naplin, 6684 Hayward Dr.- pending sewer connection fee and physical connection.
 - Nuyen, Crowne Pointe PUD, Lot 7 - complete , Lot 5 - pending occupancy.

Old Business-Inactive- n/a

Financial Review-

- General Operating Expenses in the amount of \$22,629.53 were presented for payment. The monthly check register and financial reports as of March 31st, 2017 were presented for approval. Motioned by White, seconded by Ulsh to pay the expenses as presented and file the financial reports as presented . **Motion carried; All Ayes.**


Other Business- n/a

Board's Closing Comments – n/a

Meeting was adjourned -

The next meeting is scheduled for **Tues., May 30th at 9:30 a.m.**

Submitted for approval on June 20, 2017.

Approved by 
Don Ulsh, Secretary/Treasurer