

SOUTH COUNTY SEWER & WATER AUTHORITY

(Townships of Brady, Pavilion and Schoolcraft, and the Villages of Schoolcraft and Vicksburg)
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DRAFT: submitted for approval on March 20, 2018

Authority Regular Meeting Minutes Tues. January 16, 2018 9:30 am Pavilion Twp. Hall

Regular Meeting was called to order at 9:30 a.m. by Vice Chairman John Speeter; present were Secretary/Treasurer Don Ulsh (Supervisor, Schoolcraft Township), and Trustee Keith Gunnett (Village of Schoolcraft Council President), and Tracy Locey (Brady Township Alternate). Chairman Randy Smith (Brady Township Supervisor) and Trustee Bill Adams (Village of Vicksburg Council President) were absent. Also present were Director Rich Pierson, Administrator Cindy Chapman, and Alan Smaka (WAI).

Review and Set Agenda -

The agenda was presented for review. Motioned by Locey, seconded by Gunnett to accept the agenda as presented. **Motion carried; All Ayes.**

Review of Minutes-

The draft minutes of 12-12-17 were presented for review. Pierson noted a clarification to the Motion on pg 2. Motioned by Ulsh, seconded by Gunnett to approve the minutes with said clarification as presented. **Motion carried; All Ayes.**

Hear those present-

No comments at this time.

General Correspondence-

From: DEQ- Congratulations on the SAW Grant award with a signed copy of the Agreement for our files.

Project Status:

- WAI Feasibility Study- Smaka noted the updated alternatives for a US-131 sewer project will be presented at the March meeting.
- TU Ave sewer extension- No update at this time.

New Business

2018-2019 Proposed Budget- Pierson noted, the "draft" budget is being revised to include upcoming SAW expenses and will be emailed to Board members prior to the next Board meeting for approval on March 20th.

Old Business

- Asset Management (SAW Grant)- Pierson to meet with WAI to further discuss budget application, and report back in March.
- Insurance- Decker agency continues to investigate sewer backup insurance for the Authority. *Chapman to follow-up.*

- New Connections-Maintenance Building- Crowne Pointe Shores maintenance building is connected, but not yet operating. The connection fee has been paid in full. Chapman noted she is in contact with property owner Nuyen regarding the inspection drawing for our files. *Chapman to follow-up*

Old Business-Inactive-

- Sprinkle Rd Finance Contract-The Board agrees to keep the topic (Pavilion Township interest due) on the agenda and open for discussion at a later date prior to contract expiration in 2020.

Financial Review-

- General Operating Expenses in the amount of \$17,477.08 were presented for payment. Motioned by Ulsh, seconded by Gunnett to pay the expenses as presented and file end of month financials. **Motion carried; All Ayes.**
- Budget Amendments- Chapman presented budget (increase) amendments in the amount of \$1,295 to the current fiscal year budget as follows: Alarm System-\$1000, Freight-\$50, and Risk Reduction Grant Expense-\$245. Motioned by Locey, seconded by Ulsh to approve Budget amendments as presented. **Motion Carried; All Ayes.**


Other Business- Ulsh and Gunnett made comments regarding the outstanding "Sewer vs Septic" presentation given recently by the Schoolcraft 5th grade class. The Board invited them to share the presentation at our March 20th meeting. *Gunnett to follow-up with the invitation.*

Closing Comments –

Meeting was adjourned –

- No February meeting is scheduled. The next meeting is scheduled for **Tues., March 20th, 2018 at 9:30 a.m.**

Submitted for approval on March 20, 2018.

Approved by 
Don Ulsh, Secretary / Treasurer